

NORTHWESTERN SCHOOL CORPORATION

June 14, 2012

The Board of School Trustees then met in regular session at 7:00 p.m. at Northwestern High School. All board members were in attendance, including Ryan Snoddy, Harold Seamon and Mindy Hughes, and 3 interested parties. President Howard Eller called the meeting to order and Steve Long opened with prayer. The minutes of the May 10, 2012 meeting were reviewed and unanimously approved on a motion made by Todd Moser and seconded by Steve Long. The agenda was unanimously approved on a motion made by Ted Merrell and second by Bryan Alexander.

I. SUPERINTENDENT'S REPORT

- A. **Recognition of Students:** Northwestern High School's Choir is a recipient of the Indiana State School Music Association All-Music Award for 2011-12. Congratulations to Mrs. Alexander the choir students for this outstanding recognition.
- B. **ISBA Information:** ISBA will be conducting Forums to inform new candidates and incumbents running for re-election about school board membership. Also provided are Election Procedures provided by ISBA legal counsel.
- C. **YMCA Before/After School Childcare:** Mr. Owings and Mrs. Garrison have been working the YMCA towards an agreement to provide before and after-school childcare. They will be presenting a proposal at the July meeting.

II. CLAIMS AND FINANCIAL

Claims in the amount of \$71,310.34, \$110,322.44, 239,699.91, and \$33,130.62 and payroll claim listings of \$322,897.05 and \$324,196.28 were unanimously approved for payment on a motion from Steve Long and a second from Ted Merrell.

III. PERSONNEL

Ted Merrell made the motion to approve the following personnel recommendations. Bryan Alexander seconded, and the board unanimously approved the following:

- A. Accept the letter of retirement from Debbie Breisch, effective the end of the 2011-12 school year. Also, accept the resignation of **Georgia Smith** as library clerk effective the end of the 2011-12 school year. While Mrs. Smith does not meet qualifications to receive retirement benefits from Northwestern, she is eligible for insurance purposes.
- B. Accept the resignations of **Lisa Gray** and Sandy Grawcock from the transportation department, effective August 7, 2012.
- C. Grant the request of Kacy Slee for maternity leave through the end of 1st 9-weeks of the 2012-13 school year.
- D. Accept the resignation of Kristine Miller as assistant boys' tennis coach.
- E. Approve the employment of Kathie Layden as an elementary teacher, effective the 2012-13 school year, and per the Master Agreement.
- F. Approve summer school assignments as recommended by principal and per the Master Agreement to include: High School – Roger Berry-SAE; Pete Schroer-US Government; Lori Miller – ½ PE; John Hendryx – ½ PE; Maria Cripe-Trigonometry; DelRoy Ortmann – Trigonometry
- G. Approve high school extra-curricular assignments for the 2011-12 school year as recommended by Mr. Remaly, and per Appendix B to include Alicia Sorenson – Sophomore Class sponsor, and Adam Ferguson – intramural sponsor.
- H. Approve extended school year duties per the master agreement for Vicky Hart – 4 hrs/week, Maddalena Nelson – 2 hrs/week and Ashley Weible-2 hrs/week.

IV. CONSIDER ACTION TO APPROVE AN AGREEMENT FOR ATHLETIC TRAINING SERVICES

Mr. Armstrong submitted an agreement with Howard Regional Health Systems to provide athletic training services to Northwestern for the 2012-13 school year. Bryan Alexander made the motion to approve the agreement. Steve Long seconded and motion passed unanimously.

V. CONSIDER ACTION REGARDING PARTICIPATION IN THE NATIONAL SCHOOL LUNCH PROGRAM FOR THE 2012-13 SCHOOL YEAR

Steve Long made the motion to continue participation in the National School Lunch Program for the 2012-13 school year. This contract will be in effect July 1, 2012 through June 30, 2013. Todd Moser seconded and motion unanimously passed. Mr. Snoddy thanked Mrs. Hullinger for her work as food service director.

V. CONSIDER ACTION TO APPROVE TUITION TRANSFER APPLICATIONS

Principals submitted recommendations for approval of students to enroll at Northwestern as tuition transfers, beginning the 2012-13 school year. The list of student was unanimously approved following a motion from Bryan Alexander and second from Ted Merrell.

VI. CONSIDER ACTION TO APPROVE ELEMENTARY TEXTBOOK RENTAL AND FEES FOR THE 2012-13 SCHOOL YEAR

Mr. Owings submitted a recommendation of elementary textbook rental and fees for the upcoming school year. Proposed fees are: Kindergarten-\$68.13, 1st Grade-\$131.57, 2nd Grade-\$110.02, 3rd Grade - \$129.85, 4th Grade - \$110.90, 5th Grade - \$129.86, and 6th Grade - \$138.64. Fees were approved as recommended on a motion made by Todd Moser and seconded by Bryan Alexander.

VIII. CONSIDER ACTION TO APPROVE GQE REMEDIATION GRANT AND 2012 REMEDIATION AND PREVENTIVE REMEDIATION GRANT APPLICATIONS

Mr. Remaly submitted the GQE Examination Remediation Grant and the 2012 Remediation and Preventive Remediation Grant applications for the board's approval. Steve Long made the motion to approve the grant applications as submitted; Bryan Alexander seconded and motion passed unanimously.

IX. RECEIVE INFORMATION ON K-3 DATA ASSESSMENT

Mr. Owings and Mrs. Garrison addressed the board and presented information regarding K-3 Data Assessment.

X. CONSIDER ACTION WITH REGARD TO ADMINISTRATIVE AND SUPPORT STAFF SALARY AND FRINGE BENEFITS FOR 2012-13

Mr. Snoddy submitted a recommendation for administrative and support salary and fringe benefits, including a 2% salary increase for support staff including secretaries, treasurer, instructional assistants, technology support staff, custodial and maintenance, food service, and elementary and special needs transportation staff. He recommended the corporation nurse receive an experience increment on the master agreement schedule at row 1 for 2012, row 2 in 2013 and row 3 in 2014. He further recommends the building nurse salary schedule be adjusted as follows: 0-4 yrs experience - \$18.00, 5-9 yrs - \$19.15, 10-14 yrs - \$20.35, 15+ yrs - \$21.65.

With regard to administration, Mr. Snoddy recommended a 1% salary increase and extension of all contracts by one year to June 30, 2014.

Howard Eller then recommended a 1% salary increase for the superintendent, contract extension through June 30, 2015 and increase in the corporation paid annuity to \$4,000 in 2011-12, \$6500 in 2012-13, \$8000 in 2013-14 and \$9,500 in 2014-15.

Mr. Seamon also submits recommendations for support staff including a \$1.00 per hour additional raise to the 2nd shift 'A' Custodial supervisor. He also recommends a daily rate increase for corporation bus drivers to \$82.00 per day. Elementary and special needs drivers will receive 2% salary increase as recommended by Mr. Snoddy.

Ted Merrell made the motion to approve all salary and fringe benefit increases as recommended. Steve Long seconded; motion passed unanimously.

XI. CONSIDER ACTION TO APPROVE NORTHWESTERN SCHOOL CORPORATION PROFESSIONAL EVALUATION SYSTEM

The new Professional Evaluation System was presented for the board's review and adoption. Mr. Snoddy thanked the committee that has worked for several months to develop this evaluation instrument, including Scott Simmons, Al Remaly, Brett Davis, Ron Owings, Jeaniene Garrison, Kristen Bilkey, Jim Gish, Dan Robinson, Steve Wilson, Amy Miller, Dawn Johnston, Peter Schroer, Mike Goodrich, Jan Koloszar, Todd Miller and Dallas Calloway. Also provided for the board's review and adoption were addendums for School Counselor, Principal, and Superintendent Evaluation and rubric. These documents will be added into the master evaluation document at a later date. Ted Merrell made the motion to approve the evaluation instrument presented. The motion passed unanimously following a second from Todd Moser.

XII. PUBLIC COMMENTS

XIII. BOARD COMMENTS

Howard Eller thanked Mr. Snoddy for his efforts in leading the team to develop the evaluation system. Mr. Snoddy thanked Harold Seamon for his efforts on the wind turbine project.

There being no further business, Ted Merrell made the motion to adjourn. Steve Long seconded and the board adjourned at 8:45 p.m.

President

Vice President

Secretary

Next Meeting – June 14, 2012 – Northwestern High School Library – 7:00 P.M.